COMPLETE PRODUCTS LIABILITY SUPPLEMENTAL QUESTIONNAIRE AND SUBMIT WITH APPLICATION

 (IF APPLICABLE)

**GENERAL INFORMATION**

|  |  |
| --- | --- |
| Brokerage Name and Location: |  |
| Broker/Producer Name: |  |
| Named Insured: |  |
| Principal’s Name(s): |  |
| Mailing Address: |  |
| Business / Risk Address: |  |
| Phone Number: |  |
| Email Address: |  |
| Website: |  |

**PRIOR INSURANCE**

1. Existing Insurer: Expiry Date: Premium: $
2. Has any carrier cancelled, declined or refused coverage in the past 3 years? [ ]  Yes [ ]  No

If yes, please provide details:

1. Five (5) Year Claim History:*(If you require more space than provided, please attached a separate sheet listing all other claims)*

|  |  |  |  |
| --- | --- | --- | --- |
| DATE | OPEN OR CLOSED | DETAILS | PAID/RESERVED |
|  |  |  | **$** |
|  |  |  | **$** |
|  |  |  | **$** |

**BUSINESS OPERATIONS**

1. Description of Operations and examples of type of work/equipment works on:
2. Length of Time in Business:
3. Certification

|  |  |  |  |
| --- | --- | --- | --- |
| TICKET CLASS | DATE REC’D | YEARS’ EXPERIENCE  | CERTIFICATE NUMBER |
| 1st Class Journeyman |  |  |  |
| Other – Please list |  |  |  |

1. Number of Employee:  No. of Full Time:  No. of Part Time:
2. Are all employees covered by workers compensation? [ ]  Yes [ ]  No
3. Does applicant have any apprentices? [ ]  Yes [ ]  No

If YES, please advise:

Are they supervised per provincial requirements? [ ]  Yes [ ]  No

Maximum number of apprentices at any one time?

1. Does applicant’s operations or projects currently include or is the applicant contemplating any of the following operations or working on any of the following for the future? **IF YES TO ANY, PLEASE PROVIDE AS MUCH DETAIL AS POSSIBLE FOR AN INFORMATIVE DECISION TO BE MADE AS RISK MAY NOT QUALIFY**

|  |  |  |
| --- | --- | --- |
| Airports, Hangers, Aircraft, Military or Defence | Elevators, Escalators or Conveyor Systems | Raising or Moving of Structures |
| Alarm System Installation, Servicing or Maintenance | Equipment Rented to Others\* | Remediation or Clean Up |
| Asbestos, Mould or Other Hazardous Material Removal | Excavation more than 100 Feet\* | Sawmill, Pulp Mills |
| Automobiles, Recreational Vehicles or Watercraft | Hot Tar, Torch on, Membrane Roofing | Scaffolding, Ladders, Hoists |
| Blasting, Demolition, Wrecking or Explosives | Logging, Brush Cutting, Slash & Burning | Snow Removal |
| Bridges, Dams, Caisson, Docks, Reservoirs, Piers, Wharves or Breakwaters | Municipality Work | Sprinkler Systems, Fire Proofing, Waterproofing |
| Chemical, Fertilizer Plants or Warehouses | Pile Driving, Shaft Sinking, Shoring, Underpinning or Dredging | Structures over 3 stories being worked on\* |
| Communication Towers, Internet Towers, Power Lines, etc | Pipelines\*, Petrochemical Plants, Refineries, Gas Mains | Subways, Tunnels or  |
| Cranes, Booms, Power Shovels\* | Playground Installation | Transportation / Trucking including long and short haul |
| Drilling Rigs or Well Servicing, installation or Maintenance | Railways, Railcars, Tracks | Underground Property Exposure including cables or mining equipment |
| If YES to any, please provide full details and all pertinent information: |

1. Does the applicant subcontract any work? [ ]  Yes [ ]  No

If YES, advise:

Percentage of work subcontracted: **%**

Annual cost of work subcontracted: **$**

Are certificates of Insurance obtained from all subcontractors? [ ]  Yes [ ]  No

Type of work subcontracted:

1. Does applicant have any welding, cutting or open flame operations? [ ]  Yes [ ]  No

If YES, please advise

Percentage of work done at a Third Party Premises/Shop **%**

Percentage of work done on Owned/Rented Premises/Shop: **%**

Percentage of work done off Premises/in field: **%**

1. Does applicant have any excavation operations? [ ]  Yes [ ]  No

If YES, please advise:

Type of excavation done?

Does applicant inquire with the relevant authorities about the exact position of such cables, pipes or other underground facilities prior to commencing work? [ ]  Yes [ ]  No

Maximum depth of excavation: Feet

Average depth of excavation: Feet

Is each unit fitted with certified fire extinguishers? [ ]  Yes [ ]  No

Do you transport equipment by Barge or Ferry? [ ]  Yes [ ]  No

If YES, describe and include the maximum value of any one shipment:

Do you operate in areas of ice/muskeg? [ ]  Yes [ ]  No

Have you, or will you, enter into a Fire Suppression Rental Agreement with the Ministry of Forest, or similar agreement with any other Provincial Authority? [ ]  Yes [ ]  No

1. Does applicant do any inspection work? [ ]  Yes [ ]  No

If YES, please advise:

Type of inspections done?

Percentage of gross receipts from inspecting? **%**

Does applicant sign off on any work? [ ]  Yes [ ]  No

1. Does applicant do any work in USA or Foreign Countries? [ ]  Yes [ ]  No

If YES, please provide full details:

1. Indicate the average size of any project the applicant anticipates or has contracted for the upcoming year. Provide full details including the applicants’ previous experience with this type of project.

1. Percentage of revenue derived from operations: **MUST EQUAL 100%**

Commercial **%** Industrial **%** Office **%** Residential **%**

1. Annual Revenue and Payroll details:

 **IF MULTIPLE OPERATIONS PLS BREAKDOWN PER OPERATIONS**

|  |  |
| --- | --- |
| LAST YEAR ACTUAL RECEIPTS | ESTIMATED RECEIPTS FOR THIS YEAR |
| Total Annual Gross Receipts | **$** | Total Annual Gross Receipts | **$** |
|  | **$** |  | **$** |
|  | **$** |  | **$** |
|  | **$** |  | **$** |
| TOTAL ANNUAL PAYROLL | **$** | TOTAL ANNUAL PAYROLL | **$** |

**LIABILITY COVERAGE REQUIRED**

|  |  |  |
| --- | --- | --- |
| COVERAGE | DEDUCTIBLE | LIMIT |
| Commercial General Liability | **$** | **$** |
| Limited Pollution Coverage | **$** | **$** |
| Forest Fire Fighting Expense | **$** | **$** |
| Non Owned Automobile | **$** | **$** |
|  | **$** | **$** |
|  | **$** | **$** |
|   | **$** | **$** |
|  | **$** | **$** |
|  | **$** | **$** |
|  | **$** | **$** |

**CONTRACTORS EQUIPMENT COVERAGE REQUIRED**

**FULLY COMPLETED CEF/TOOL SCHEDULE INCLUDING LOSS PAYABLES REQUIRED AT TIME OF BIND**

|  |
| --- |
| CONTRACTOR’S EQUIPMENTMAX $1500 ANY ONE ITEM OR SET UNLESS SPECIFICALLY SCHEDULED |
| CEF DESCRIPTION | LIMIT | YEAR | MAKE | MODEL | SERIAL # |
|  | **$** |  |  |  |  |
|  | **$** |  |  |  |  |
|  | **$** |  |  |  |  |
|  | **$** |  |  |  |  |
|  | **$** |  |  |  |  |
| TOOLSMAX $1000 ANY ONE ITEM OR SET UNLESS SPECIFICALLY SCHEDULED |
| TOOL DESCRIPTION | LIMIT | YEAR | MAKE | MODEL | SERIAL # |
|  | **$** |  |  |  |  |
|  | **$** |  |  |  |  |
|  | **$** |  |  |  |  |
|  | **$** |  |  |  |  |
| OTHER CONTRACTORS RELATED COVERAGE  |
| COVERAGE | DEDUCTIBLE | LIMIT |
|       | $      | $      |
|  | **$** | **$** |
|  | **$** | **$** |
|  | **$** | **$** |
|  | **$** | **$** |

1. Indicate theft protection measures the applicant implements with respect to contractors equipment and indicate whether measures are at the applicant’s location, the job site or both:

1. Does the applicant have a regular maintenance program in place for all contractors’ equipment? [ ]  Yes [ ]  No

If YES, please provide details:

1. Does the applicant rent or lease equipment from others? [ ]  Yes [ ]  No

If YES, please advise:

Type of equipment:

Frequency of Rentals:

Is equipment rented/leased with or without an operator?

Is applicant responsible for maintenance on this equipment? [ ]  Yes [ ]  No

**PROPERTY COVERAGE REQUIRED - LOCATION 1**

|  |  |
| --- | --- |
| Legal Risk Address |  |
| Legal Risk City |  |
| Legal Risk Postal Code |  |
| CONSTRUCTION AND OCCUPANCY DETAILS |
| Year Built |  | No. of Storeys |  |
| Square Footage (Specify SM/SF) |  | Area Occupied(Specify SM/SF) |  |
| Walls exterior |  | Walls Interior |  |
| Floor Construction |  | Plumbing |  |
| Roof Construction |  | Roof Covering |  |
| Electrical |  | Heating |  |
| Other |  | Other |  |
| Updates (MUST provide if building is more than 20 years old and if partial or full updates completed) |  |
| Exposures | Other Occupants in Building |  |
| North Exposure |  |
| East Exposure |  |
| West Exposure |  |
| South Exposure |  |
| FIRE AND SECURITY PROTECTION DETAILS |
| Protected (FUS 1-4) |  | Semi Protected (FUS 5-7) |  | Un Protected (FUS 8-10) |  |
| Fire Hydrant  |  | Distance (Ft) |  |  |  |
| Fire Station  |  | Distance (KM) |  |  |  |
| Sprinklered |  | Full or Partial |  |  |
| Burglar Alarm  |  | Local or Fully Monitored |  |  |
| Fire Alarm  |  | Local or Fully Monitored |  |  |
| Approved Dust Collection System |  | Does it have spark detection & suppression technology? |  | How often is it cleaned & serviced? |  |  |
| Approved Spray or Paint Booth? |  | How often is it cleaned & serviced? |  |  |
| Other Protection? |  |  |
| BUILDING COVERAGE | BF/NP | RC/ACV | DED | LIMIT |
| Building |       |       | **$** | **$** |
| Equipment |       |       | **$** | **$** |
| Office Contents |       |       | **$** | **$** |
| Stock |       |       | **$** | **$** |
| Sewer Back Up |       |       | **$** | **$** |
| Flood |       |       | **$** | **$** |
| Earthquake |       |       | **$** | **$** |
| Business Income |       |       | **$** | **$** |
| Equipment Breakdown |       |       | **$** | **$** |
| Installation Floater |       |       | **$** | **$** |
|        |       |       | **$** | **$** |
|       |       |       | **$** | **$** |
|       |       |       | **$** | **$** |
|       |       |       | **$** | **$** |
|       |       |       | **$** | **$** |

The undersigned, on behalf of the insured organization, acknowledges that any personal information provided in connection with this application (including but not limited to the information contained in this form) has been collected in accordance with applicable privacy legislation and that this information shall only be used or shared by the Company to assess, underwrite and price insurance products and related services, administer and service insurance policies, evaluate and investigate claims, detect and prevent fraud, analyze and audit business results and/or comply with regulatory or legal requirements.

|  |  |  |
| --- | --- | --- |
| ­­­Broker Signature:  | Date Signed: | Title: |
|  |       |       |
| Applicant Signature: | Date Signed:  | Title: |
|  |       |       |